



APPLICATION FORM

Road Occupancy / Temporary Closure

Sydney Harbour Foreshore Authority

SECTION A - APPLICATION DETAILS

Company

Address

Phone No.

ACN No.

Site Manager Phone No.

Police Permit No. (if required)

SECTION B - ROAD OCCUPANCY DETAILS

Street

Between Streets and

Suburb

Other specific description

Reason / Purpose for

Date/s permit requested to

Requested Times to

SECTION C - TRAFFIC MANAGEMENT DETAILS

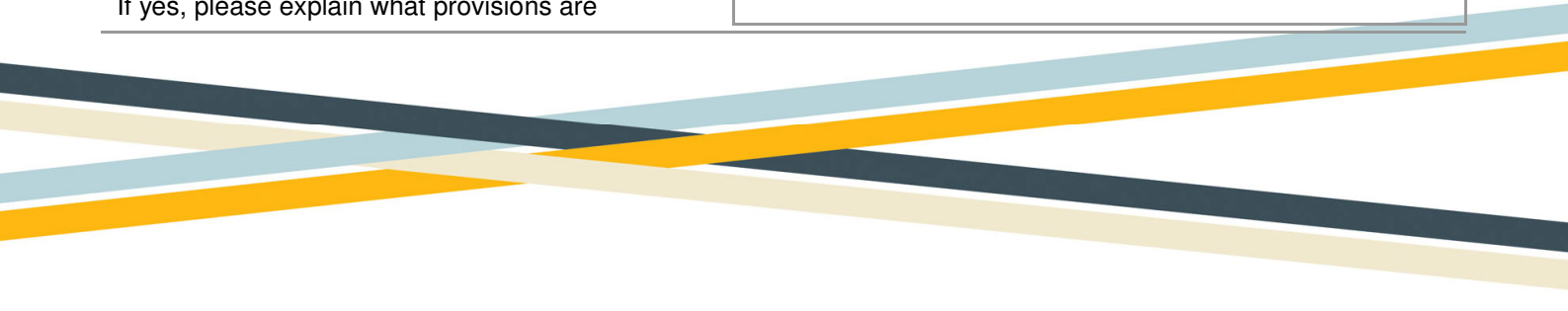
What type of Road closure is proposed?

- (A) Parking lane only (i.e. no impact on traffic flows)
- (B) Partial road closure (i.e. maintain at least 3 metres for vehicular traffic flows)
- (C) Full road closure (i.e. no vehicular traffic flows)

With the Road closures / event interfere with the following?

	Yes	No	Comments
Pedestrians	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Cyclists	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Vehicular flows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Property Accesses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Business Operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Bus Access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Access to Public Transport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Development site operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

If yes, please explain what provisions are



Will detour provisions be provided for motorists around the site? Yes

Will unencumbered passage be available for emergency vehicles through the closed road sections at all times? Yes
No

Will traffic signal operations need to be modified for the road closures / event? Yes

Will RTA accredited traffic controllers be used? Yes

What type of barricade is to be used to cordon the road occupancy area? (eg. Barrier boards, water filled barriers, etc)

Please detail / list all signs to be used and their position to advise road users of site area / situation.

Have provisions been made for the following?

	Yes	No		Yes	No
Crowds	<input type="checkbox"/>	<input type="checkbox"/>	Safety	<input type="checkbox"/>	<input type="checkbox"/>
First Aid	<input type="checkbox"/>	<input type="checkbox"/>	Toilets	<input type="checkbox"/>	<input type="checkbox"/>
Insurance	<input type="checkbox"/>	<input type="checkbox"/>	Waste and Recycling	<input type="checkbox"/>	<input type="checkbox"/>
Noise	<input type="checkbox"/>	<input type="checkbox"/>	Adverse Weather	<input type="checkbox"/>	<input type="checkbox"/>
Parking	<input type="checkbox"/>	<input type="checkbox"/>			

If yes, please explain what provisions are proposed.

How will affected businesses, residents and the general public be notified of the road occupancy / event?

A Traffic Control Plan is required to be submitted with this application.

The plan should indicate site area and position of plant, traffic lane widths, barricade type and positions, sign type and positions, alternative arrangements for road users (eg. pedestrian detours), traffic controller positions, etc.

DECLARATION

I certify that our Traffic control Plan complies with RTA requirements and that I will ensure safety at the sight is controlled as described in the plan and this application.

Signed Date

SECTION D – Acknowledgement of Application

Attached is the application fee of \$ (cash / cheque)

Name of Applicant Date

Signature



CONDITIONS OF APPROVAL FOR ROAD OCCUPANCY/TEMPORARY CLOSURE OF SYDNEY HARBOUR FORE SHORE AUTHORITY OWNED ROAD

1. Booms must not operate over pedestrians or vehicular traffic without approved overhead protection.
2. Outriggers must not be placed on the footway.
3. Appropriate signs must be erected to direct pedestrians to an alternative safe passage if the public footway is to be closed for work to be carried out under this approval.
4. Adequate protection for pedestrians must be provided in the form of barricades erected around closed sections of roadway and footway.
5. Adequate vehicular traffic control must be provided for the protection and convenience of pedestrians and motorists including appropriate signage and flagging. Workers must be specially designated for this role, as necessary to comply with this condition.
6. The holder of this approval shall indemnify, and keep indemnified, SHFA against all claims, demands, suits, actions, damages and costs incurred by or charges made against SHFA in respect to death or injury to any person or damage in any way arising out of this approval.
7. A public liability insurance policy for an amount not less than \$10,000,000 for any one occurrence must be held in joint names including SHFA as an interested party. The holder of this approval must inform its liability insurers of the terms of this condition.
8. The operator of any unit carrying out work under this approval must have this approval with him/her and produce it if requested by a Sydney Harbour Foreshore Authority or City of Sydney representative along with any other relevant authority granted in connection with this approval. The operator must comply with all instructions given by an officer of either the Sydney Harbour Foreshore Authority or City of Sydney.
9. Mobile cranes, cherry pickers or concrete boom pumps must not stand within the public way for extended periods when not in operation under this approval.
10. Mobile cranes operating from the roadway are not permitted as a long term method of constructing a proposed building.

NOTE: Where a tower crane is located on site, an approval for use of mobile crane will only be granted if the applicant can demonstrate that the proposed work cannot be carried out by the tower crane.

How and where to lodge your application

Please note:

Incomplete forms will not be processed until all information is provided

Fee to be paid prior to or on pick up of permit

Fax

(02) 9271 5373

Mail

PO Box N408, Grosvenor Place 1220

In Person

Level 6, 66 Harrington Street, The Rocks, NSW 2000

Applications will be processed within five (5) working days of receipt

Sydney Harbour Foreshore Authority Road Occupancy/Temporary Closure CHECKLIST

The application should provide the following information. Please tick (✓) the information provided

- Two (2) sets of plans.
- Northpoint (true north) and scale.
- Site plan (scale not less than 1:200)
- Location and type of hoarding to be erected specify Type A or Type B including dimensions of length and height of hoarding/scaffolding or other structure to be erected
- A plan showing site exit/entry and loading/unloading facilities.
- SAFE WORKING METHOD STATEMENT - Details setting out proposed safe method of working. This should outline exactly how the works will be carried out and how the public will be protected from: falling debris, machinery, trip hazards, protrusions, traffic and the like during the works.
- INSURANCES - Insurances must be included with the application with the following;
 1. \$10 million public liability insurance
 2. Expiry date
 3. Sydney Harbour Foreshore Authority MUST be noted on the policy cover sheet as an "Interested" party
 4. The cover sheet should note that it is to include "Items placed on the footpath"
- LICENCES - If demolition work is included the licence number of the demolition contractor and building contractor must be noted.

Other Considerations

Has a development consent been approved for the works proposed? Yes No

FEES

Minor Road	– kerbside lane	\$420 per day
	– traffic lane	\$420 per day
Major Road	– kerbside lane	\$420 per day
	– traffic lane	\$840 per day